

Date:
Your ref: _____ Our ref: [OUR REF]
Please ask for: Mr A Glover
Extension: 5330 Direct Dial Tel: 01772 625330
Fax: _____ email: aglover@southribble.gov.uk



Civic Centre, West Paddock,
Leyland, Lancashire PR25 1DH
Tel: 01772 421491
Fax: 01772 622287
email: info@southribble.gov.uk
website: www.southribble.gov.uk

▶ [ADDRESS] ◀
[ADDRESS]
[ADDRESS]
[ADDRESS]
[ADDRESS]
▶ ◀

APPENDIX 4

Dear

RE: Exemption from the duty to carry guide, hearing and other prescribed assistance dogs

I refer to your application dated [] seeking exemption from the legal requirement to carry assistance dogs in your vehicle.

After careful consideration, the Licensing Authority has decided to accept your application for an exemption, on medical grounds, from the duty imposed on Hackney Carriage and Private Hire drivers under sections 168 to 171 of the Equality Act 2010 to carry assistance dogs.

Please find attached your Notice of Exemption.

The exemption is only valid when driving [add as appropriate – any vehicle/vehicles without a fixed partition/vehicles with a fixed partition] / [vehicle registration number].

It is an offence to refuse to carry assistance dogs accompanying disabled passengers when not driving the vehicles specified in the certificate.

The exemption expires on [12 months from date of granting].

You are required by law to display your Notice of Exemption sticker by affixing it to the nearside of the windscreen of your vehicle (so that the front of your notice faces outwards). If other drivers use the vehicle at any other time, it is your responsibility to remove the notice from the vehicle. **This exemption only applies to you.**

It is a criminal offence, punishable in the Magistrates' Court by a fine of up to £5,000 or, on indictment, by up to two years imprisonment and/or a fine, to alter, lend or allow another person to use your Certificate of Exemption.



Jean Hunter, Interim Chief Executive

If you have any queries or require further advice please contact [Phone Number].

Yours sincerely,

A handwritten signature in black ink that reads "A. Glover". The signature is written in a cursive style and is contained within a thin black rectangular border.

Andy Glover
Interim Licensing Manager